

Texas Builder Service Request



Complete and fax to 1-877-274-2704 (toll free)
24 hours a day, 7 days a week.

Date: _____
From: _____
Fax Number: _____
Phone Number: _____
Cell Number: _____

Builder Information

Company Name: _____	Business Partner Number: _____
Mailing Address: _____	
City: _____	State: _____ Zip: _____
Federal Tax ID: _____	
Service Location: _____	
City: _____	State: _____ Zip: _____ (911 address if available)
Lot/Block/Section: _____	Subdivision Name/Filing: _____
County/Parish: _____	Inside/Outside City Limits: _____
Directions: _____	

Please check service type

- Residential Commercial Upgrade

Services Requested

*Permanent address must be posted at location (i.e. stick on or raised numbers nailed to structure (temp. pole, house, etc.)

Install Temporary Service

Overhead Underground Engineer Needed

Meter loop less than more than 75 ft. from established overhead Source.

If overhead service, is transformer less than more than 200 ft.?

Meter loop within 3 ft. from established underground source.

Meter Loop Ready Yes No

Service Size: _____ AMPS

Install Permanent Service

Electric Underground Service Wire Only Engineer Needed

Type of Service Overhead Underground

Source of Established Service Overhead Underground

Type of Structure Comm Hse Mobh Misc

Has permanent underground service wire been installed? Yes No

Meter loop for underground service less than more than 200 ft. from established source

Meter loop for overhead service less than more than 75 ft. from established overhead source

If overhead service, is transformer within 200 ft.? Yes No

Entergy Provide Trench Customer Provide Trench

If customer provide trench, has string been pulled through conduit?

Yes No (string must be pulled through conduit for service to be run)

Is residence all electric? Yes No

Is lot clear of debris? Yes No

Meter Loop Ready Yes No Stubbed Out

Service Size: _____ AMPS

Existing Service Turn On Meter Install Meter

Remove Service

Leave temporary service/meter.

Remove temporary meter and service.

Remove temporary meter and service when permanent service installed.

Remove Builder's name from permanent service as of (date) _____*

Meter or Account #: _____

(*Note: Permanent service will be disconnected after date listed unless application is made by new owner.)

Service Upgrade

Type of Upgrade OVH to UDG Increase of Amperage

Special Remarks _____

OFFICE USE ONLY

Date: _____ Acct #: _____

Required permit/inspection not received. Meter will be completed three (3) working days of being received.

Required permit/inspection has been received. Service scheduled to be completed by _____

Remarks: _____

IN AREAS WHERE APPLICABLE, ALL PERMITS MUST BE RECEIVED BEFORE METERS CAN BE INSTALLED.
PLEASE BE ADVISED THAT THERE MAY BE SPECIFIC CHARGES APPLIED TO YOUR ACCOUNT FOR INSTALLATION RELATED SERVICES.
(i.e. underground charges, deposits, etc...)